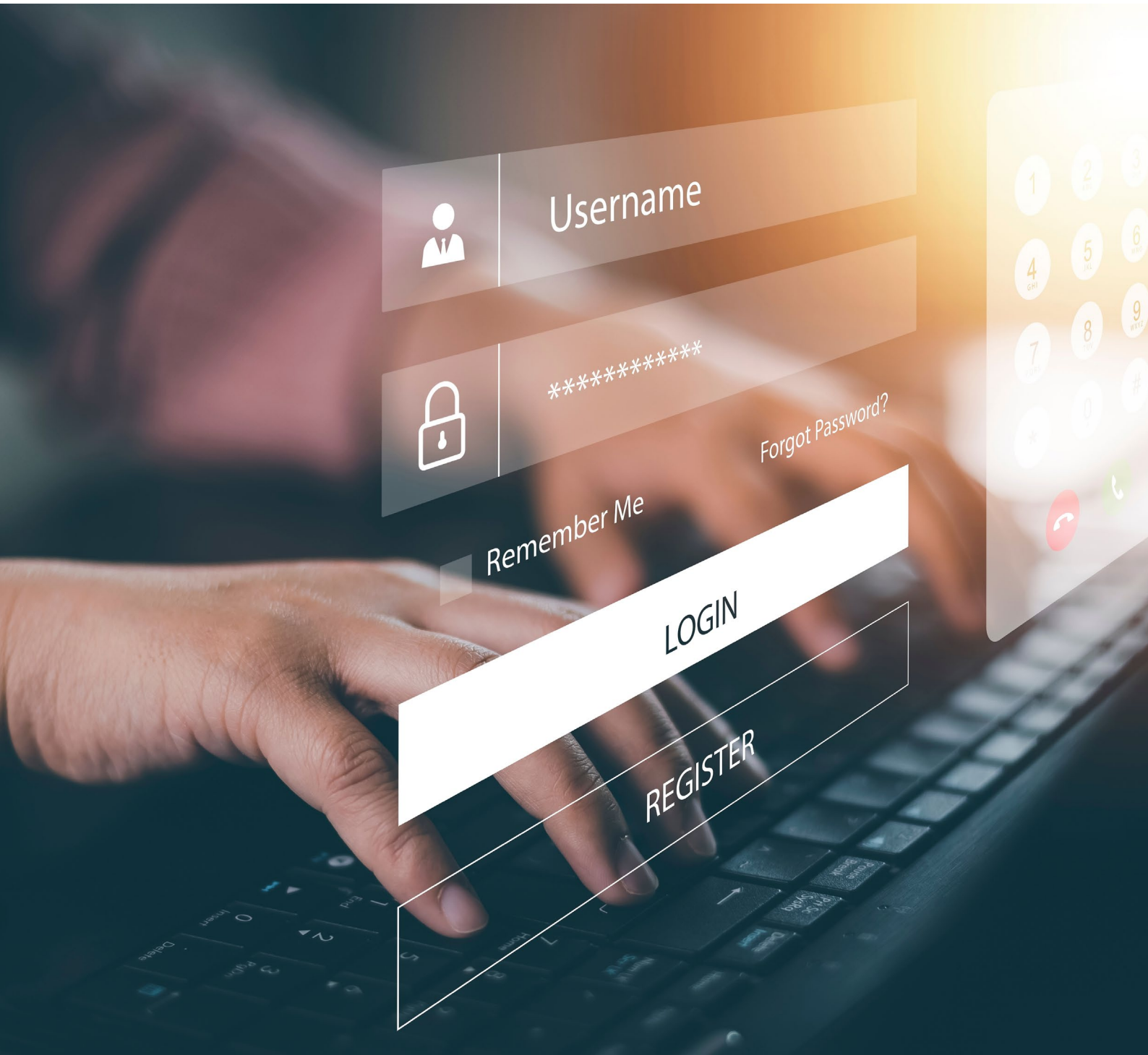
EGA
الإمارات العالمية للألمنيوم
EMIRATES GLOBAL ALUMINIUM

Customer Portal Login Guide

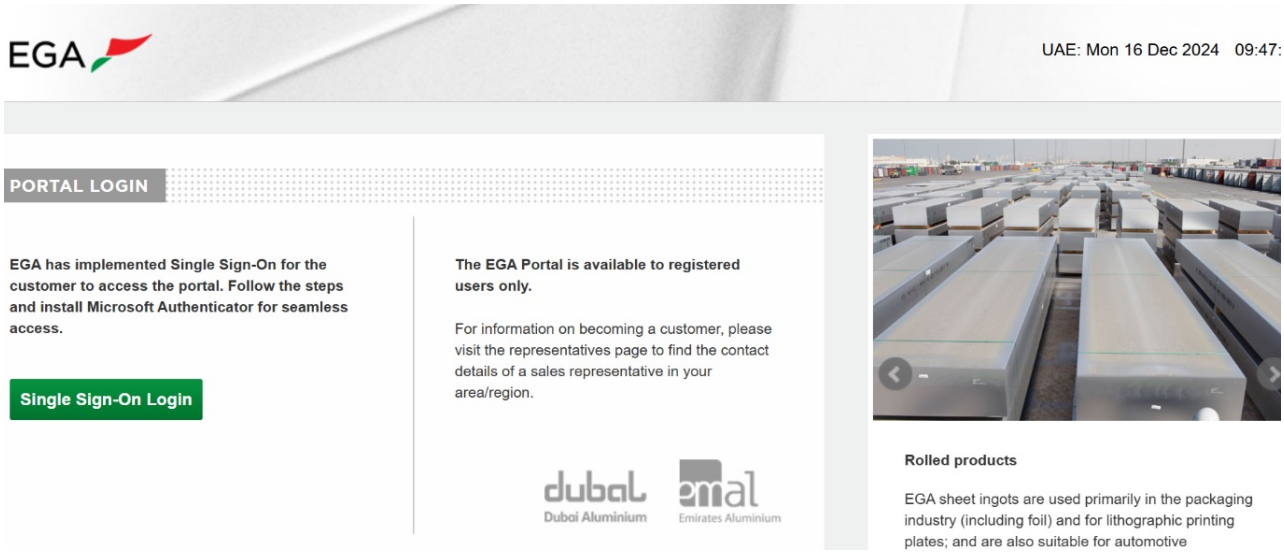
Instructions for External Customers



Overview

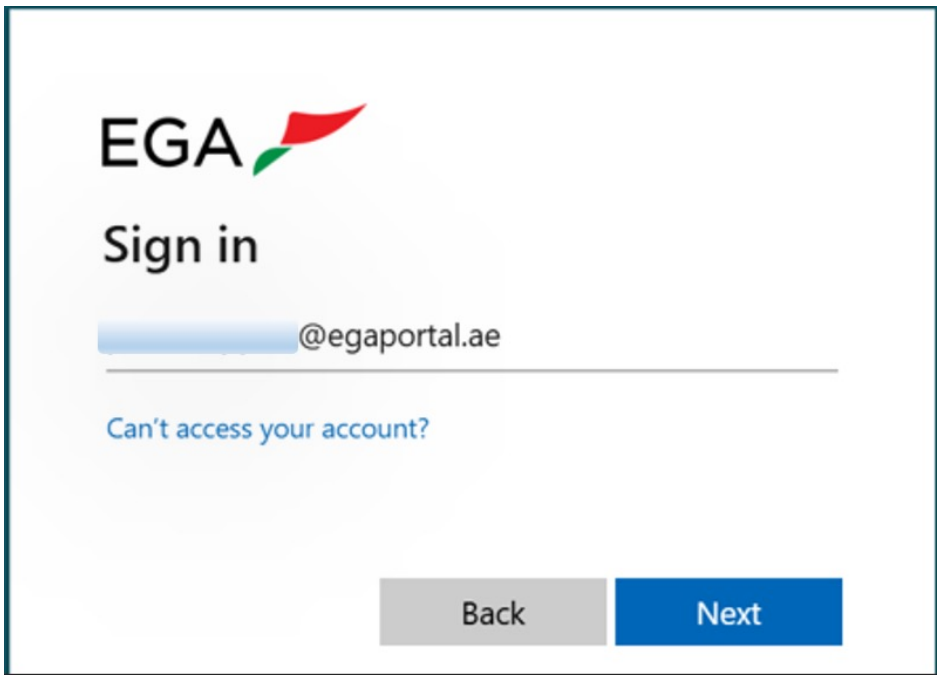
This document provides step-by-step instructions for external customers to log in to the Customer Portal using Microsoft Authenticator.

Login Page – Click on Single Sign-On Login.

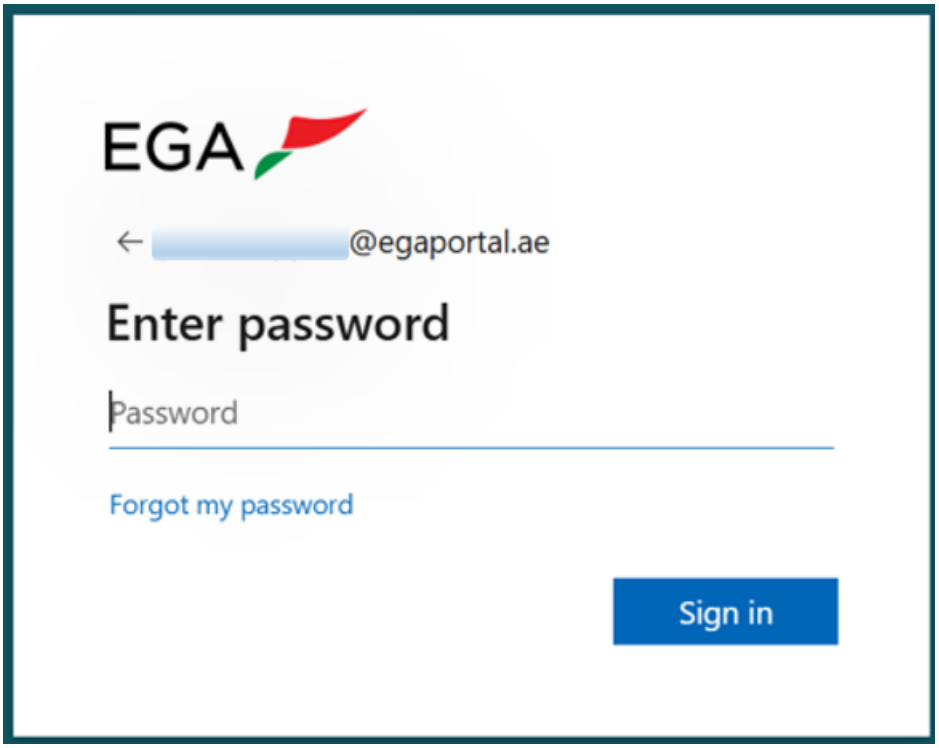


External Customer without Microsoft Authenticator:

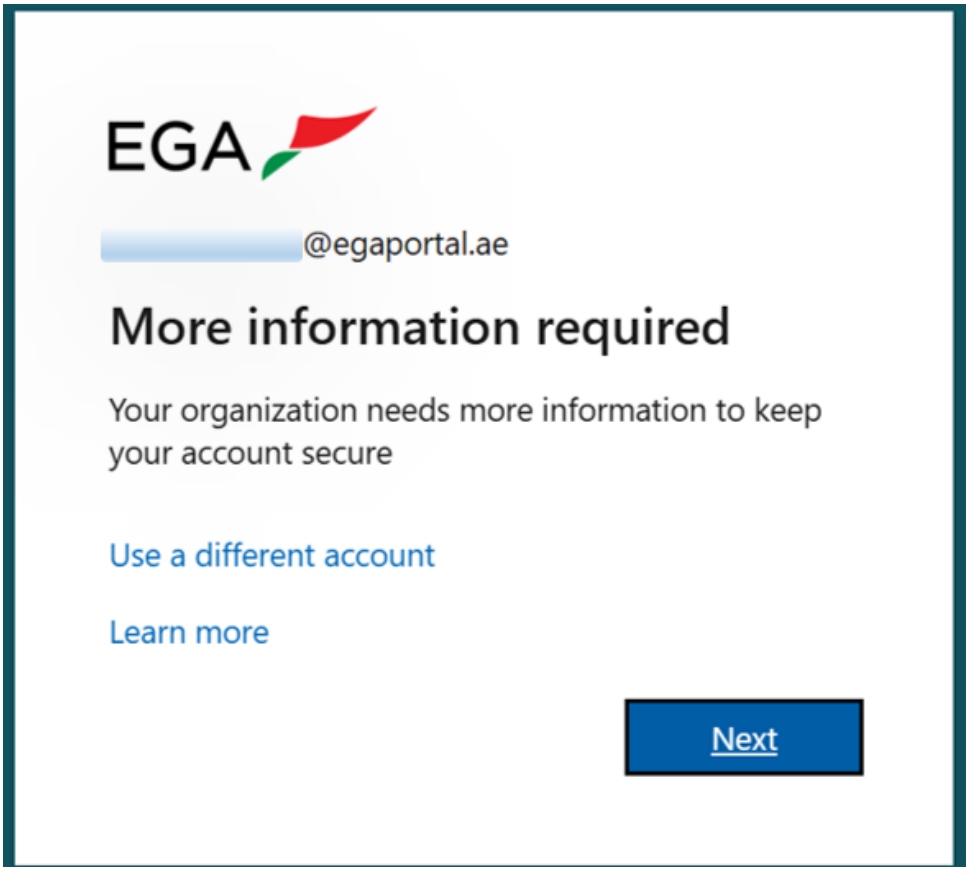
1. Enter the Azure email ID provided to you. (Eg: XXXX@egaportal.ae)



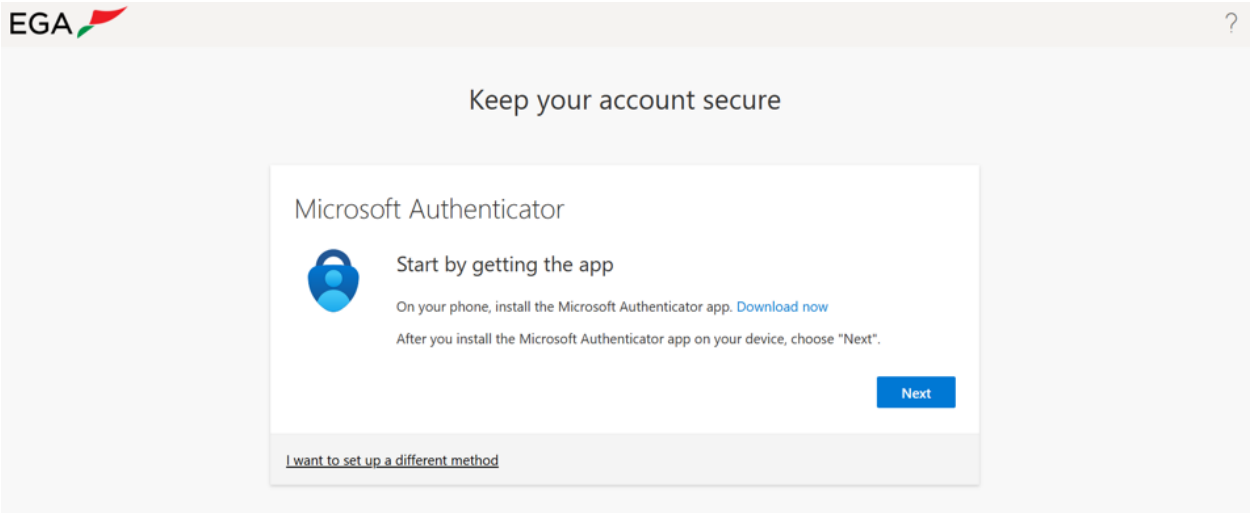
2. After entering password, you will be asked to provide additional information. Click Next.



3. Microsoft will provide instruction on how to install Microsoft Authenticator. Click Next.



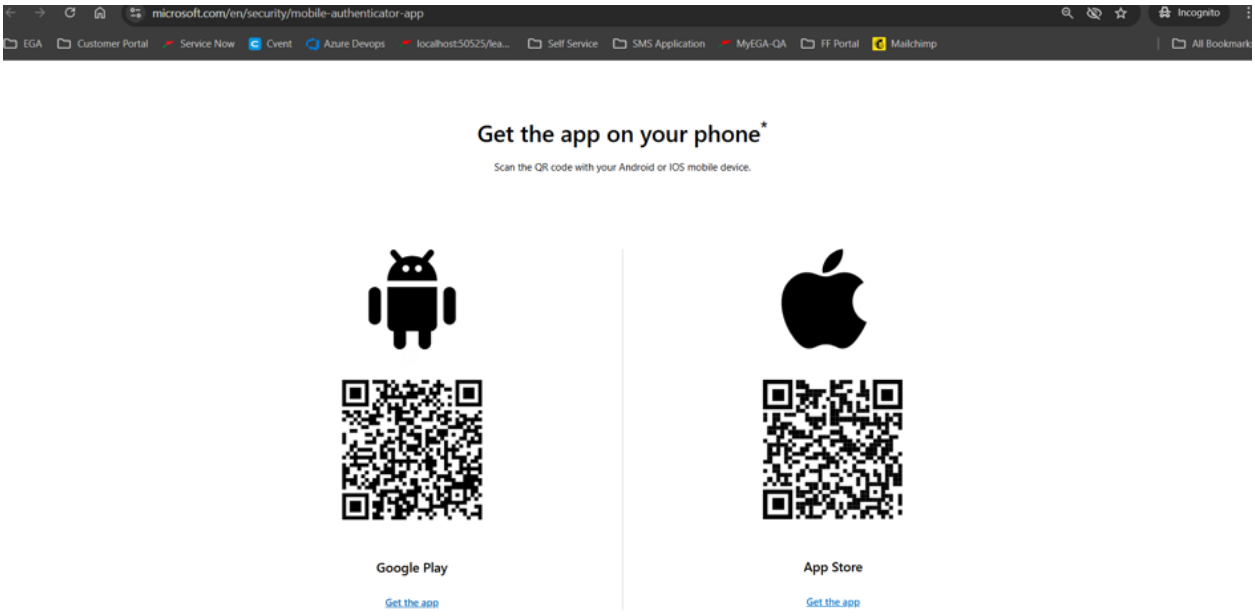
4. Download Microsoft Authenticator on your Device.



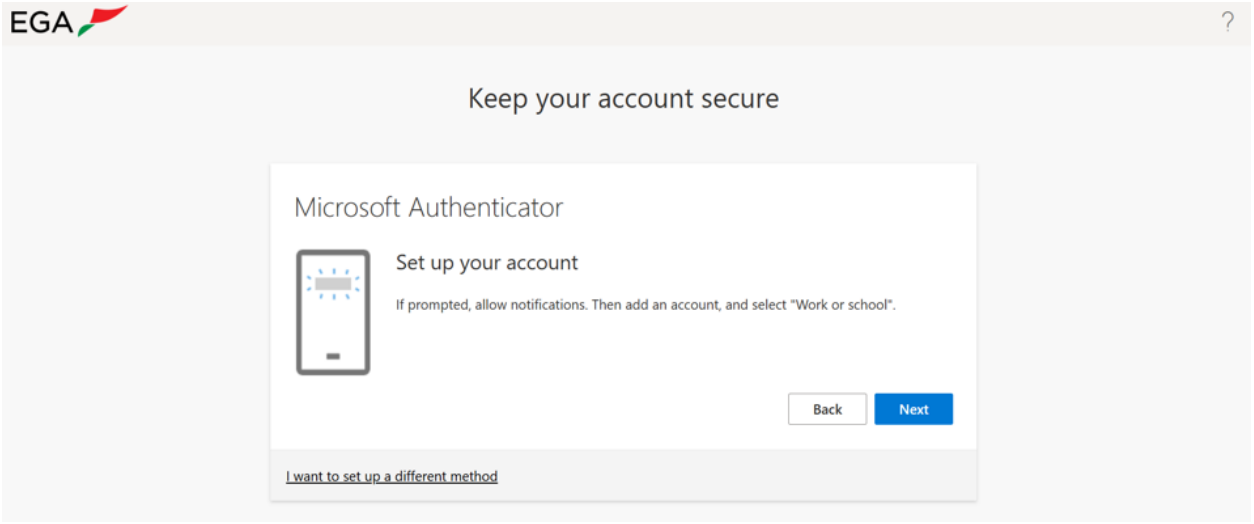
Either open your phone Google Play store for Android or Appstore for iOS and download Microsoft authenticator app (or) click on Download now and you will be redirected to below page having QR codes for the app where you can scan from mobile and install the app.

Option 1:
Open your phone's Google Play Store (for Android) or App Store (for iOS), search for Microsoft Authenticator, and download the app.

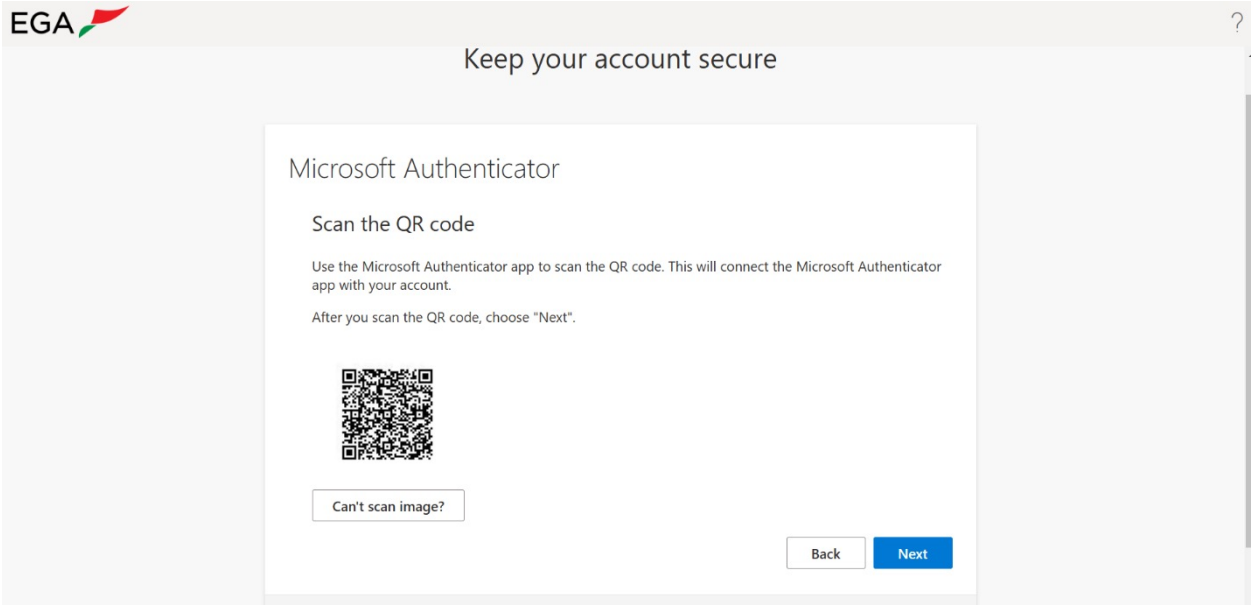
Option 2:
Click on Download Now. You will be redirected to a page displaying QR codes for the app. Simply scan the appropriate QR code with your mobile device to install the app.



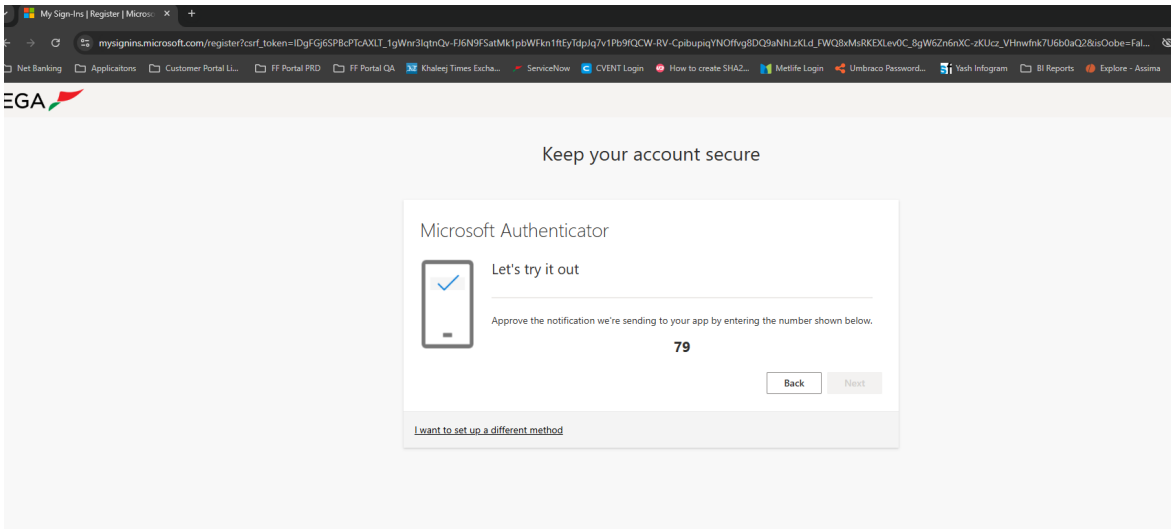
5. Set up your Account



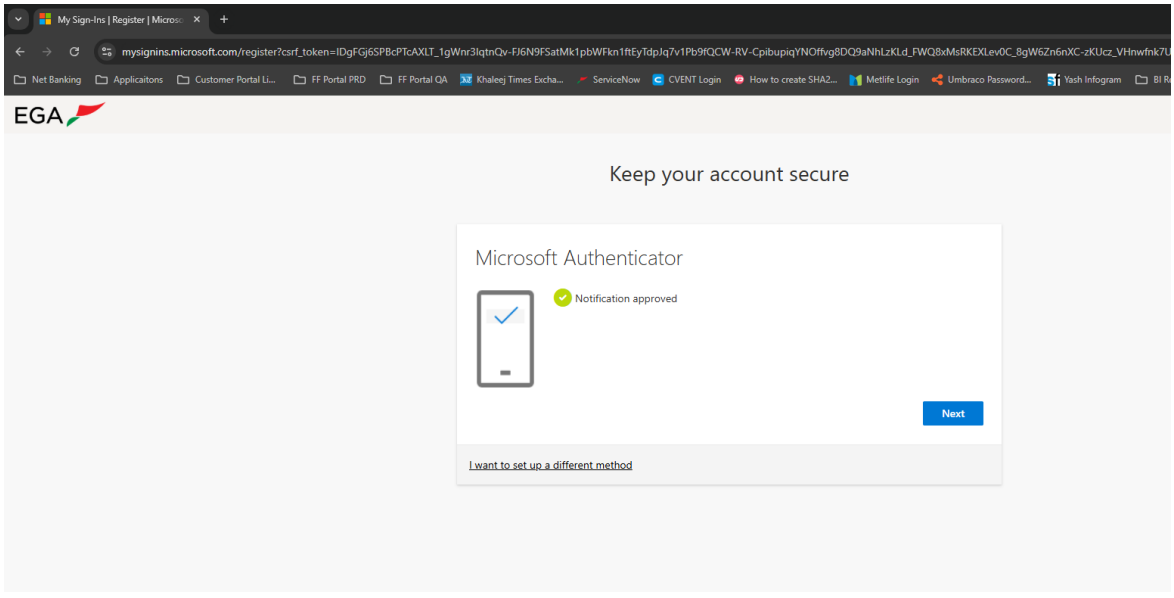
6. Open the Microsoft Authenticator app (which you already have installed) and scan the displaced QR Code.

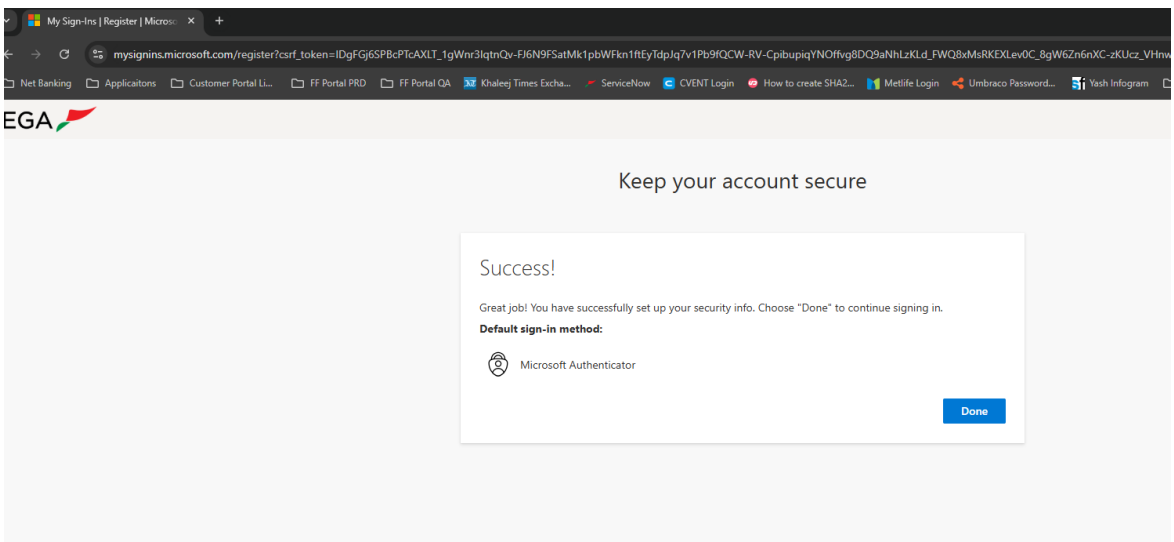


7. Once the QR Code is scanned, your account will be added to the Authenticator, and apopup will appear asking for verification number.

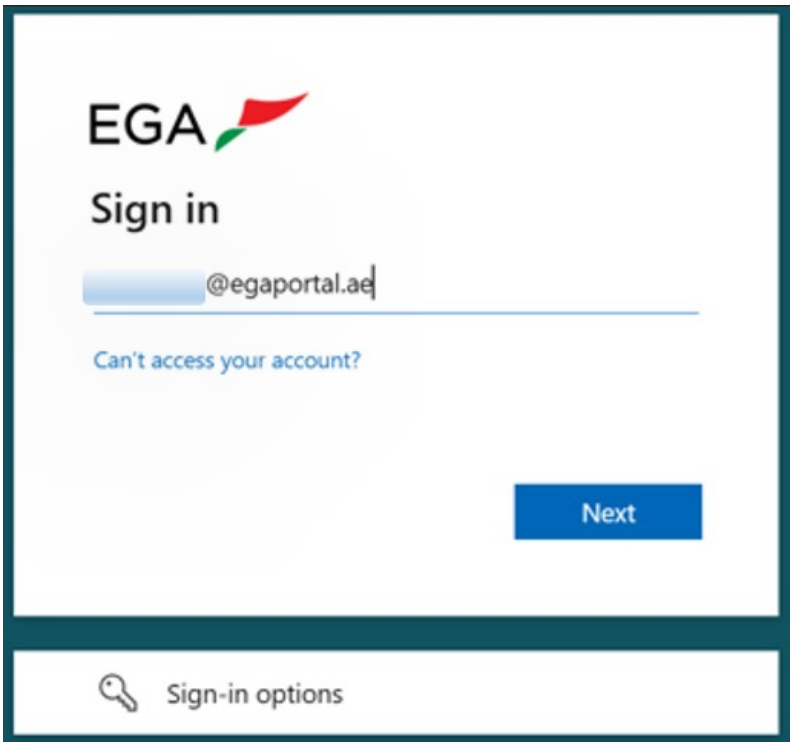


8. After entering the verification number, your Micorosoft Authenticator is set up successfully.

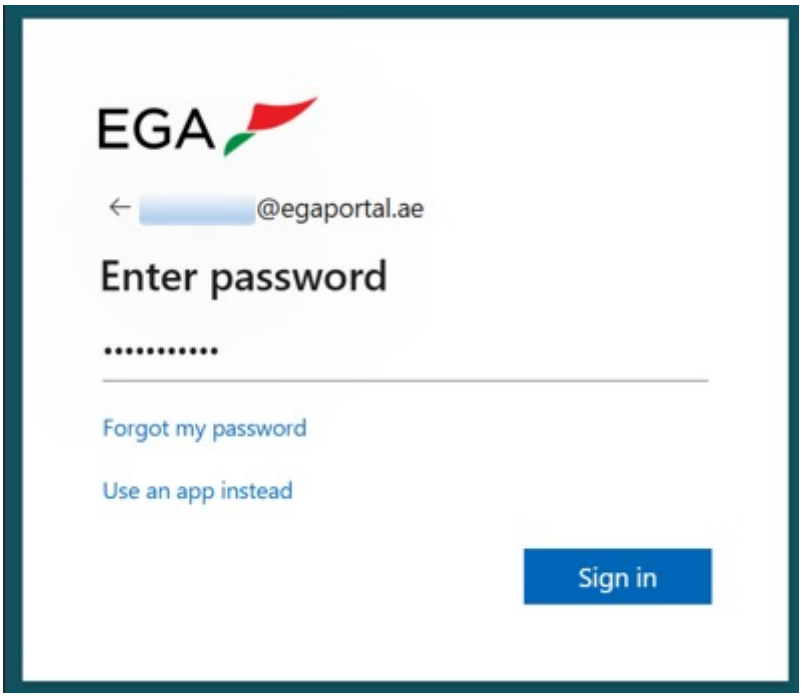




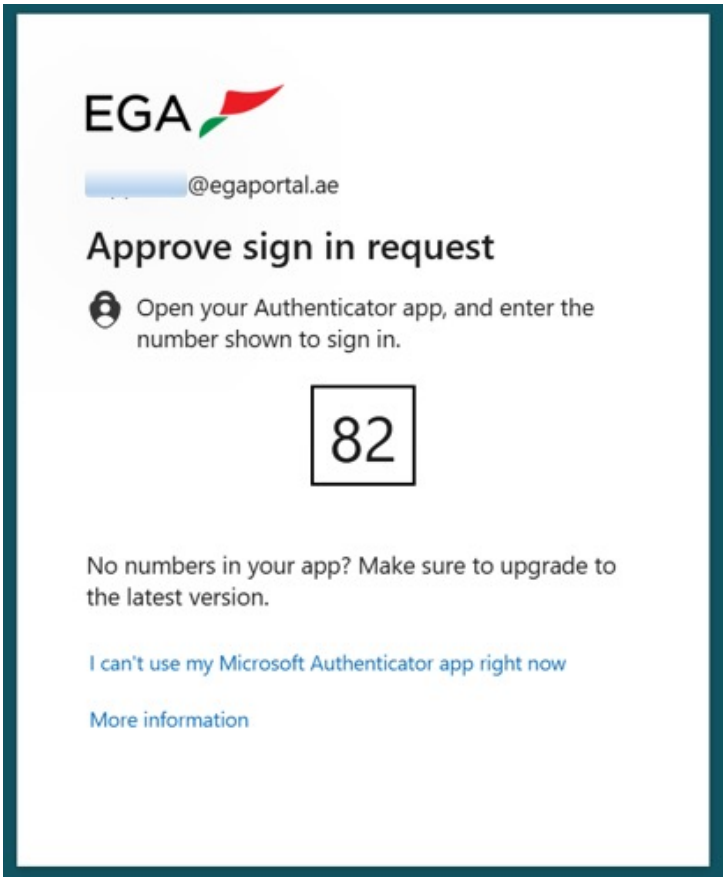
9. Once the authenticator is set up successfully, visit https://portal.ega.ae and sign in using the provided Azure email (Eg: XXXX@egaportal.ae)



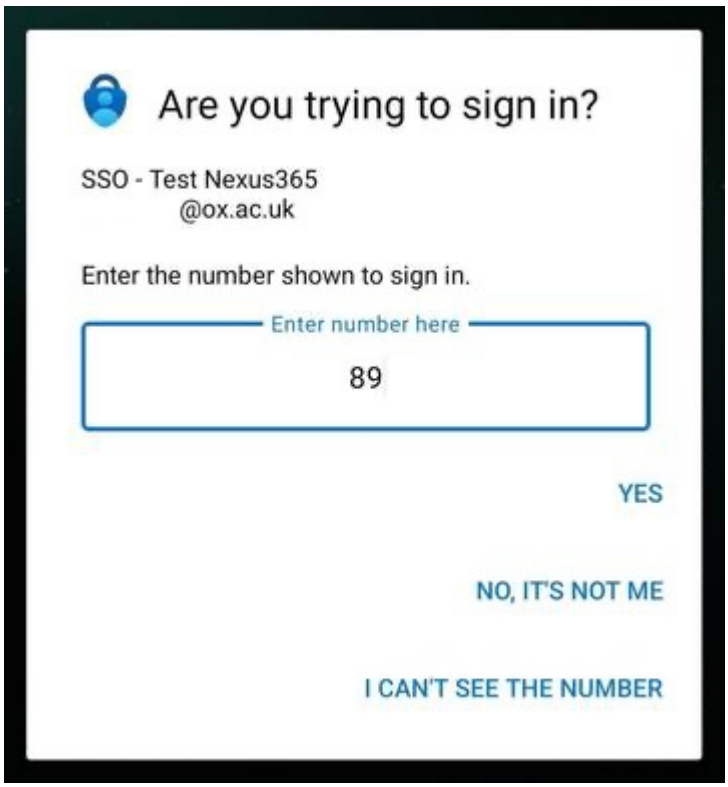
10. After Entering the password, it will prompt for Microsoft Authenticator approval.



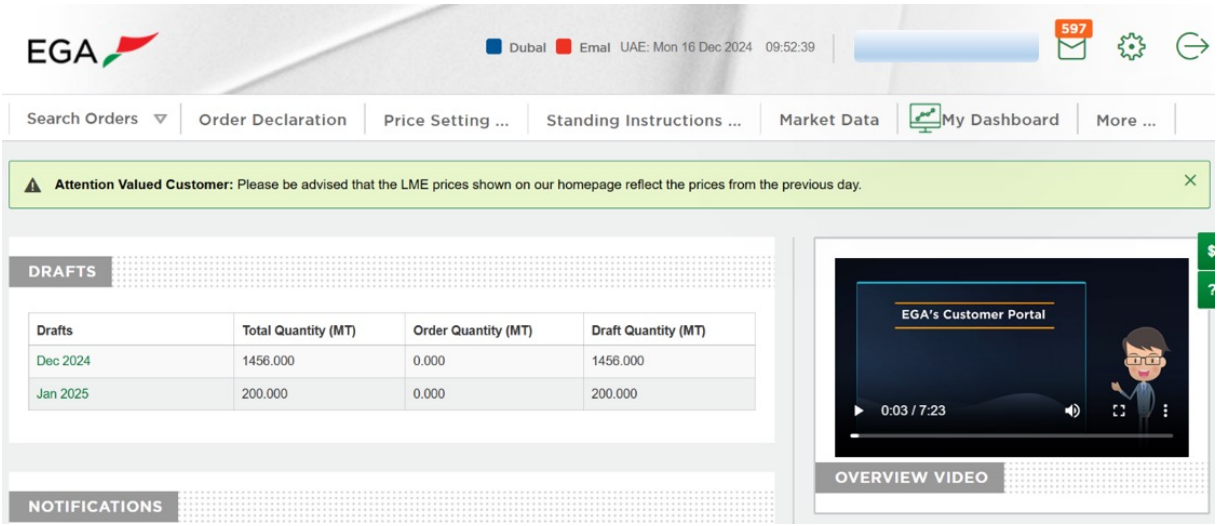
11. The screen will show the authentication code like below.



12. You will receive a notification on your Microsoft Authenticator app. Enter the provided code and click Yes as shown in the screenshot below..



13. Once Approved Customer is logged in to Customer Portal.



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